

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: January 25, 2022

CAO File No. 0220-04520-0027

Council File No. 21-1365

Council District: All

To: The Mayor and Council

From: Matthew W. Szabo, City Administrative Officer



Reference: Transmittal from the Mayor dated November 17, 2021

Subject: **FISCAL YEAR 2021 REGIONAL CATASTROPHIC PREPAREDNESS GRANT PROGRAM**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or his designee, to:

- a. Accept on behalf of the City, the Fiscal Year 2021 Regional Catastrophic Preparedness Grant Program (FY 21 RCPGP) in the amount of \$945,859.00 from the United States Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) for the period effective from September 1, 2021, to August 31, 2024;
- b. Negotiate and execute the Grant Award Agreement on behalf of the City and submit any other necessary agreements and documents relative to the grant award, subject to the approval of the City Attorney as to form;
- c. Approve the Fiscal Year 2021 Regional Catastrophic Preparedness Grant Program (FY 21 RCPGP) budget and authorize the Mayor's Office of Public Safety to expend the grant in accordance with the approved budget;
- d. Submit to the grantor on behalf of the City, requests for drawdown of funds for payment of reimbursements of the City funds expended for approved grant purposes;
- e. Negotiate and execute a contract with a vendor to develop the Regional Supply Chain Resilience Project planning, training, and exercises with all participating jurisdictions for a term up to 36 months, within the grant performance period in an amount not to exceed \$898,566, subject to the approval of the City Attorney as to form; and,

- f. Receive, deposit into, and disburse from a new Fiscal Year 2021 Regional Catastrophic Preparedness Grant Program Fund, the grant funds from the FY 21 RCPGP grant award;
- g. Prepare Controller instructions for any technical adjustments, subject to approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

2. Authorize the Controller to:

- a. Establish a new interest-bearing fund entitled "Fiscal Year 2021 Regional Catastrophic Preparedness Grant Program" and create a receivable in the Fund in the amount of \$945,859.00 for the FY 21 RCPGP grant;
- b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office of Public Safety to reimburse City departments for approved FY 21 RCPGP grant purchases;
- c. Transfer funds between appropriation accounts upon request by the Mayor, pursuant to modifications of the grant approved by the grantor;
- d. Transfer appropriations from FY 21 RCPGP Grant Fund No. XXX, Department 46, to the General Fund to reimburse the General Fund for FY 21 RCPGP as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
XXX/46	46V146	Mayor's Office Salaries	\$ 33,625
Total			\$ 33,625

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Title</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed Salaries	\$ 33,625
Total			\$ 33,625

- e. Transfer up to \$13,668.00 from Fund No. XXX, Account No. 46V299 to the General Fund, Department No. 46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
- f. Transfer cash from Fund XXX/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety; and

3. ADOPT the attached FY 21 RCPGP Grant Budget and authorize the Mayor to create new appropriation accounts within the new FY 21 RCPGP Grant Fund No. XXX as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
46V304	Contractual Services	\$ 898,566
46V146	Mayor's Office Salaries	33,625
46V299	Reimbursement of General Fund Costs	13,668
Total		\$ 945,859

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the Fiscal Year 2021 Regional Catastrophic Preparedness Grant Program (FY21 RCPGP) award in the amount of \$945,859 from the United States Department of Homeland Security (DHS) Federal Emergency Management Authority (FEMA). The grant performance period is from September 1, 2021 through August 31, 2024. A cost match in the amount of \$105,095.44 of non-federal funds is required by the grant.

The Mayor's Office submitted an application on behalf of the City of Los Angeles, as the principal city in the Los Angeles-Long Beach-Anaheim Metropolitan Statistical Area (MSA) and on behalf of, and with the full support of, the City of Riverside (the principal city in the Riverside-San Bernardino-Ontario MSA) on July 16, 2021. On September 17, 2021, the Mayor's Office received notification of the award of federal funds.

The purpose of the FY21 RCPGP is to build state and local capacity to manage catastrophic incidents by improving and expanding regional collaboration for catastrophic incident preparedness. The overall objective of the RCPGP is to close known preparedness capability gaps, encourage innovative regional solutions to issues related to catastrophic incidents, and build on existing regional preparedness efforts. Recognizing the value of all-hazards emergency preparedness planning consistent with the objectives of the FY 21 RCPGP, projects improve capability levels in the Food, Water, and Sheltering Community Lifeline, as measured in the Housing or Logistics and Supply Chain Management core capabilities reported through the FEMA Threat and Hazard Identification Review and Assessment (THIRA) and Stakeholder Preparedness Report (SPR). These core capabilities were selected by FEMA based on data-driven analyses of national preparedness data and key national-level guidance sources showing these focus areas as continuing gaps.

Southern California Regional Catastrophic Planning Team (SoCal RCPT)

The Los Angeles-Long Beach-Anaheim and Riverside-San Bernardino-Ontario MSAs represent over 32,000 square miles, a population of over 17.8 million people, three of six California Urban Areas Security Initiatives (UASIs), and is a critical hub of high connectivity in the national and global supply chain with the two largest ports in the nation. The four-county region also faces catastrophic earthquake risk in proximity to the ShakeOut scenario on the San Andreas Fault.

The collaboration includes participation from the following agencies collectively called the Southern California Regional Catastrophic Planning Team (SoCal RCPT):

- City of Anaheim, Anaheim Fire & Rescue Emergency Management and Preparedness Division
- City of Los Angeles, Emergency Management Department
- City of Los Angeles, Department of Water and Power
- City of Long Beach, Department of Disaster Preparedness and Emergency Communications
- City of Riverside, Fire Department, Office of Emergency Management
- County of Los Angeles, Office of Emergency Management
- County of Riverside, Emergency Management Department
- San Bernardino County, Office of Emergency Services

Regional Supply Chain Resilience

The FY 21 RCPGP project centers around a Regional Supply Chain Resilience Plan outlining efforts to mitigate the effects of a catastrophic incident within the food and water distribution sectors concentrating on last mile delivery. By aligning the program to the preparedness cycle of planning, the outcome will be greater regional coordination and common operating processes that close gaps within Logistics and Supply Chain Management core capabilities. The proposed activities for the SoCal RCPT Supply Chain Resilience Project will address key gaps in planning, organization, training, and exercise and consist of three phases:

Phase I: Planning and Organization (2022)

Due to the size and complexity of multiple MSAs involved, a robust, regional plan is necessary to engage the number of resources needed to meet capability targets. The SoCal RCPT Supply Chain Resilience Plan builds upon current capabilities, research, and plans to create a standardized, regional approach to collectively respond to catastrophic disasters. Existing tools and plans such as the THIRA, local hazard mitigation plans, the Southern California Catastrophic Earthquake Response Plan, local emergency operations plans, FEMA Technical Assistance, FEMA's Supply Chain Resilience Guide and previous commodity points of dispensing (CPOD) planning (funded by FY 09 RCPGP) provide the foundational basis to ensure cohesion and validity.

Phase II: Resilience Integration and Training (2023)

Recognizing that resilience lies within interdependent networks throughout the southern California region, the overarching Supply Chain Resilience Plan will provide a framework for four local resilience plan applications in the San Bernardino Operational Area, Riverside Operational Area, City of Riverside, and the City of Anaheim. Regional and jurisdiction-specific planning is crucial to identifying communication protocols, responsibilities, and objectives to effectively distribute food and water to residents at an actionable level. Additionally, the research and analysis from the resilience plan and information gleaned from communities of greatest socioeconomic need will provide the SoCal RCPT with guidance on Operational Area CPOD Plans and provide best-case links to distribution hubs for movement of goods. An analysis of

viable suppliers and distribution will be cross-referenced to pre-established CPOD site locations or could be used to develop recommendations regarding CPOD locations. Correspondingly, the fifth planning application will be in the City of Long Beach to incorporate resilience planning for food and water into existing Local Distribution Site (LDS) plans.

Phase III: Exercise and Evaluation (2024)

Exercises are necessary to ensure the Regional Supply Chain Resilience Plan is a useful tool that will provide the region with cohesive response planning information. A series of seven Supply Chain Resilience Tabletop Exercises will be conducted with all regional partners, including one specifically focused on water resilience. Three tabletop exercises will regionally highlight operational area resilience in Los Angeles, Riverside, and San Bernardino. City-level tabletops will be conducted for Long Beach, Anaheim, and Los Angeles where two tabletops will be conducted, each focused on one sector: food and water. Each exercise will be developed following Homeland Security Exercise and Evaluation Program (HSEEP) guidance and result in an After-Action Report/Improvement Plan that will inform local and regional practices and the Regional Supply Chain Resilience Plan.

The Mayor's Office of Public Safety requests to contract with a single consultant in the amount of \$898,566 to develop the Regional Supply Chain Resilience Project planning, training, and exercises with all participating jurisdictions for a term up to 36 months.

Grant Management and Administration

The Mayor's Office of Public Safety is the designated administrator and fiscal agent for the grant responsible for grant management and administration on behalf of the applicants. The notice of funding opportunity specifies a five percent share for management and administration, thus \$47,293 is allocated for Mayor's Office staff support. Of this amount, \$33,625 is allocated to salaries and \$13,668 for fringe benefits.

The RCPGP grant has a cost match of \$105,095, which will primarily be met through a combined in-kind match of staff salaries, fringe benefits, and other eligible match activities from involved agencies. Agencies will contribute to the cost match total with associated backup documentation. Cost matching will be monitored on a regular basis by the Mayor's Office to ensure adherence to the requirements of the grant program.

FISCAL IMPACT STATEMENT

There is no impact to the General Fund as a result of the recommendations in this report. Acceptance of the Fiscal Year 2021 State Homeland Security Program (FY21 RCPGP) award in the amount of \$945,859 will provide funding to the Mayor's Office of Public Safety to administer the grant award on behalf of the Southern California Regional Catastrophic Planning Team (SoCal RCPT). A funding match in the amount of \$105,095 will primarily be met through a combined in-kind match of staff salaries, fringe benefits, and other eligible match activities from involved agencies in the SoCal RCPT.

FINANCIAL POLICIES STATEMENT

The recommendations in this report comply with the City's Financial Policies in that one-time revenue is used for one-time expenses, all grant-eligible costs are fully covered by grant funds, and grant funds are sufficient to support grant activities.

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